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GENERAL ORDERS NO. 7  
SERIES 2022-2023, JANUARY 2023

All General Orders will be forwarded electronically and posted on the state website at <https://vfwwv.com/di/vfw/v2/default.asp?pid=60909>. Posts or individuals who want a hard copy of the General Orders and accompanying documents, send \$25 to VFW State HQS, PO Box 9431, South Charleston, WV 25309.

1. **MEMBERSHIP:** Thanks for all the hard work to achieve 92% in membership by December 31<sup>st</sup>. Currently our membership percentage is 92.74%. District 2 remains in the lead as the top District at 96.90%. The new membership percentage goal is 95% by the end of January, 243 short of this goal. With 873 expired members or members whose dues expire on January 31<sup>st</sup> makes this a very achievable goal. The top Posts in each District are:

District 1	Post 6450 Chester, 104.76%	District 4	Post 3522 Charles Town 106.67%
District 2	Post 3466 Charleston, 115.84%	District 5	Post 6153 Chapmanville, 120.48%
District 3	Post 6723 Alderson, 123.80%		

**The top three recruiters to date are:**

Joe Capito, Post 6450 Chester, 30  
Ronie Wheeler, Post 9926 Mason, 18  
NCM/PSC Vern Anderson, Post 4442 Elm Grove, 16

2. **JANUARY MEMBERSHIP CHALLENGE:** For the January Commander-in-Chief's membership challenge, at the end of the month the Post that leads each membership division will receive \$1,000 deposited into the Post account. Let's start the new year strong!

3. **COMMUNITY SERVICE ENTRIES:** Effective January 1st, the Post Commander, Adjutant or Quartermaster are to enter community service contributions by event via the All-American Dashboard. Until then they can summarize an entire month's Community Service with one entry. The Dashboard can be accessed under the Membership Quick Links once logged on to the National VFW website or through the Online Membership System. Posts are encouraged to enter community service completed by their Auxiliaries, if applicable.

4. **ALL-AMERICAN DASHBOARD TRAINING:** Dashboard entries training will be conducted via Zoom on Tuesdays and Wednesdays at 7:00 PM through the month of January. This training will be beneficial for District and Post Commanders, Senior Vice Commanders, Junior Vice Commanders, Adjutants and Quartermasters. Contact your Post Commander, Adjutant, Quartermaster or State HQS for access information.

5. **DATES TO REMEMBER:**

January 15 District Teacher of the Year entry (one entry only) and Public Servant of the Year (one each Law/FF/EMT) to State HQS  
January 20-21 Mid-Winter Conference, DoubleTree Huntington  
January 24 Veterans Visibility Day at the State Capital (more details to follow)  
*January 31 Post Trustees Report of Audit for Oct 1 – Dec 31 due State HQS*

6. **2021 TAX FILINGS:** A tax-exempt organization must file an annual information return or notice with the IRS, unless an exception applies. Annual information returns include Form 990, Form 990-EZ and Form 990-PF. Form 990-N (e-Postcard) is an annual notice. Form 990 is the IRS' primary tool for gathering information about tax-exempt organizations, educating organizations about tax law requirements and promoting compliance. Organizations also use the Form 990 to share information with the public about their programs. Additionally, most states rely on the Form 990 to perform charitable and other regulatory oversight and to satisfy state income tax filing requirements for organizations claiming exemption from state income tax. Section 218 of the National Manual of Procedure places the responsibility on the Commander and Quartermaster to file taxes. Tax filings are due May 15 if your reporting period is by calendar year, or November 15 if your reporting period is by fiscal year (July-June.)

The following Posts have not provided State HQS with proof of 2021 tax filings, or provided documentation showing an extension of filing:

District 1: Posts 437, 578, 826, 1589, 2345, 2523, 2716, 7048  
District 2: Posts 1212, 3554, 4419, 5269, 6669, 8516, 9926  
District 3: Posts 573, 1976, 3738, 3757, 4484, 4595, 8614, 9151  
District 4: Posts 896, 1101, 2102, 3518, 3647, 5583, 6452, 6667, 9606  
District 5: Posts 1144, 5578, 6153, 7695, 8364, 8413  
Districts 1, 2, 3, 4 and 5

7. **QUARTERLY AUDIT REPORT FORM:** Included is a revised Quarterly Trustees Report of Quarterly Audit that is being reviewed by National Headquarters for implementation. Posts and Districts can use this form, or continue to use the fillable or non-fillable form available on the VFW and State websites.

8. **BUDDY CHECKS:** Continue to conduct your buddy checks with members you have not seen or heard from in a while to see if you can provide any assistance they may need over the winter season. For assistance with obtaining a membership roster, contact your District Commander, Membership Chairman Richard Ogden or State HQS.

9. **HOLIDAY SAFETY:** We wish everyone a very prosperous New Year. Please make sure that safety procedures regarding decorations and disposal of wrapping paper are followed. If you travel, be prepared for weather changes at a moment's notice.

10. **MID-WINTER CONFERENCE:** Remember to reserve your room to receive the group rate by January 5<sup>th</sup>. Those who are told the VFW block is full should contact Desire Besimer at 304-525-1001 and let her know you could not reserve a room in the VFW block. Also remember to send in your registration form to State HQS by January 16<sup>th</sup>.

OFFICIAL:  
S. KEVIN LIGHT, ADJUTANT  
VETERANS OF FOREIGN WARS  
STATE OF WEST VIRGINIA

BY ORDER OF:  
DR. CORRINA M. BOGGESS, COMMANDER  
VETERANS OF FOREIGN WARS  
STATE OF WEST VIRGINIA